
External Students Registration

Geraldton Universities Centre provides access to our facilities for students studying in Commonwealth Supported University programs. Use of the facilities, including GUC's wifi and 24 hour study space, is within the following conditions:

1. Students must sign this policy on their first visit, fill in the student registration form and present a student ID card or driver's licence plus proof of enrolment (enrolment advice) with an Australian university.
2. A wifi password and GUC student card will be issued entitling the student to access the 24 hour study space and the GUC printer and photocopier. (Charges apply for printing with students able to put money on the student card for this purpose at reception.)
3. **External students are required to provide GUC with an updated enrolment advice each semester. Failure to do so will lead to the GUC student card being voided.**
4. Study facilities are available in all student common areas of the GUC (not classrooms), including the 24 hour study hall.
5. Access to wifi is for study purposes only. Download is monitored and if excessive, access may be denied.
6. All students are required to respect the rights of other students when studying, keeping noise and the spreading out of study resources to a minimum.
7. Study areas must be left in the condition they are found in (eg chairs pushed in, desks returned to original position if moved, no rubbish, etc). Failure to do so may result in future access to GUC facilities being denied.
8. GUC library books are closed reserve only (ie not available for external borrowing). They may be signed out to read in other areas of the GUC by taking the card at the back of the book to reception.

I have read, understood and agree to this policy in order to study at the GUC.

Name: Student No:.....

Signature:

Date:

Student Registration Details			
Full Name		Preferred Name	
Residential Address		Gender	Male / Female / X (Indeterminate/Intersex/Unspecified)
Town / State / Postcode		Date of Birth	
Email		Mobile Number	
Do you have a disability?	No Yes	What language do you speak at home?	English Other - Please specify:
Are you of Aboriginal or Torres Strait Islander Heritage?	No Yes	Has any member of your immediate family completed a university degree?	No Yes
Highest level of education completed?			
How did you hear about the GUC?			
How far do you travel to access GUC?	Less than 10km	10-50km	50-100km Greater than 100km

Enrolment Information			
Student ID		USI	
Tertiary Provider Name		Course Code*	
Course Name		Type of Study	Full Time Part Time
Year level of Study	1 st Year / 2 nd Year / 3 rd Year / 4 th Year / Other		

*If known

Office use only:

Student Card or Driver's licence copied

Enrolment Advice copied

Declaration

The purposes for which GUC collects student registration information is to disclose this information to the Commonwealth Department of Education, Skills and Employment (the Department) for purposes of the administration of the Regional University Centres Program and the Higher Education Support Act 2003. This extends to, but is not limited to, assessing whether the Program is meeting its objectives, and developing higher education policy. The Department manages information it collects in accordance with the Privacy Act 1988. For information on the Department's privacy policy, including information on how the Department handles personal information, how you can access or correct personal information, or how to make a complaint, go to <https://www.dese.gov.au/privacy>